Position Title: Studio Artist Reports to: JBe Beauty Owner Duration: Full time, Permanent

**Salary: Commission** 

**About JBe Beauty:** JBe Beauty is a boutique aesthetic experience. We offer a carefully crafted menu of luxury brow, lash and skin services. Our primary focus is permanent makeup and lash extensions. Each of our services pair perfectly with one another and allow our clientele to express their inner beauty identity. We customize each service to best meet what our clients need in the moment and long-term.

We like to give our clients the WOW factor and create genuine LONG-LASTING connection.

Our goal is to POUR energy into our clients, so they leave BEing the best version of themselves.

That's where you come in!

**Position Overview:** Our studio artist is the heartbeat of the JBe Beauty team. Our artists breath life into our services and provide the WOW factor that makes our clients love JBE Beauty. Your role will be to: be excited about learning, obsessed with providing quality services, and passionate about being a member of a team

## **Scope**

The Studio Artist is position is a full time commission based position that provides our clients with the services listed on our service menu. Services include: permanent makeup, lash extensions, lash lift and tint, brow waxing. Each Studio artist will have services on their menu based on their personal training and experience.

Our ideal studio artist is HIGH ENERGY with a love for providing quality services.

## WE WILL TRAIN YOU ON ALL OF OUR SERVICE PROCEDURES!

## Primary tasks and responsibilities

- Provide semi-permanent/permanent makeup services to JBe Beauty clients. Including: microblading, ombre/machine brows, lash enhancement eyeliner and manual brow shading. Services are provided in manner that is both aesthetically pleasing and considerate of our client safety procedures. (If already licensed)
- Provide eyelash extension services to JBe Beauty clients include classic, volume, and hybrid eyelash extensions.
- Provide phenomenal customer service in all client interactions
- Provide knowledge based consultations to clients that give the client knowledge of what to expect from the desired procedure.
- Monitor inventory and notify owner when items need to be ordered.
- Assist reception staff when needed.
- Full knowledge of all JBe Beauty policies and procedures.
- Post relevant and useful content on social media to drive awareness and client appointment bookings. Reply in a timely matter to social media interactions.
- Correctly photograph client results and upload documents into the shared file keeping system within a reasonable time frame.
- Answer phone calls and respond to voicemail messages as needed
- Other duties as assigned.

Minimum	1-2+ years of esthetic experience
Qualifications:	Colorado Cosmetology or Esthetician license
Qualifications	If being hired for Permanent Makeup – Must have 132 Hour PMU
	certification
Minimum	Technologically savvy and the ability to learn computer systems quickly
<b>Competencies:</b>	Friendly, Fun Loving, and Confident demeanor with excellent interpersonal
	skills
	Problem solving ninja
	Robust knowledge of permanent makeup. sanitation procedures, and blood
	borne pathogen safety
	Basic knowledge of classic and volume lash extension techniques
	Ability to work in a team and also be self-motivated and self-directed.
Preferred	Lash Extension Certification
<b>Qualifications:</b>	Brow Shaping Experience
	Brow waxing experience
	Experience answering phones in a professional setting
Ideal	Positive outlook and attitude consistently
Behaviors:	Willingness to learn and pivot in a constantly changing environment
	Takes ownership and pride in all daily tasks and duties
	Assumes positive intent in both coworkers and clients
	Open and willing to have honest communication with owner and coworkers  in both we still a section with a section of the still and the section of the still are still as a section of the still are still ase
	in both positive and negative situations
	<ul><li>Consistently punctual and timely</li><li>Solution focused</li></ul>
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	<ul> <li>Honest and trustworthy</li> <li>Excited about the beauty industry</li> </ul>
	Flexible attitude and schedule
	Open to being a thought collaborator
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